



# National Honor Society Student Application



Please include the following: (Do not staple, use paperclip. Put name on each page)

**Student Information (below)**

**Resume**

- Cocurricular activities
- Leadership positions
- Service activities
- Community activities
- Recognition and award
- Work experience

**Short Essay** – Select one of the four goals of NHS (scholarship, leadership, service, or character) and describe why it is important to you. Please limit essay to one page. Be creative, but be aware that the essay is key to your selection.

**Two References** (email or phone number only. No letters of recommendations)

## Student Information

Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Age \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email \_\_\_\_\_

GPA: \_\_\_\_\_

I understand that completing this form does not guarantee selection to NHS, and that the information presented here is accurate.

\_\_\_\_\_  
Student Signature Date

I have read the information provided by my son/daughter on this form and can verify that it is true, accurate and complete in its presentation.

\_\_\_\_\_  
Parent Signature Date

**Application materials must be returned to MC4 by March 26, 2008.  
(Do not staple, use paperclip. Put name on each page)**

## **The Six Pillars of Character**

- I. Respect
- II. Responsibility
- III. Trustworthiness
- IV. Fairness
- V. Caring
- VI. Citizenship

## **Qualities of Good Character**

- ☞ Takes criticism willingly and accepts recommendations graciously.
- ☞ Consistently exemplifies desirable qualities of behavior (cheerfulness, friendliness, poise, stability).
- ☞ Upholds principles of morality and ethics.
- ☞ Cooperates by complying with school regulations (record of school discipline).
- ☞ Demonstrates the highest standards of honesty and reliability.
- ☞ Regularly shows courtesy, concern, and respect for others.
- ☞ Observes instructions and rules, is punctual, and faithful both inside and outside of school, and adheres to state and national law.
- ☞ Have powers of concentration, self-discipline, and sustained attention as shown by perseverance and application to studies.
- ☞ Manifests truthfulness in acknowledging obedience to rules; avoids cheating and shows unwillingness to profit by the mistakes of others.
- ☞ Actively helps improve the school environment.

## Ames High School National Honor Society Bylaws

### **ARTICLE I: NAME AND PURPOSE**

Section 1. The name of this chapter shall be the Ames High School Chapter of the National Honor Society (NHS) of Secondary Schools, which appears on the charter granted by the National Council of the National Honor Society, duly signed by the national secretary.

Section 2. The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in all students of Ames High School.

### **ARTICLE II: MEMBERSHIP**

Section 1. Membership in this chapter is an honor bestowed upon a student. Selection for membership is by vote of the Faculty Council and is based on outstanding scholarship, service, leadership, and character. Once selected, members have the responsibility to continue to demonstrate these qualities.

Section 2. Membership in this chapter shall be known as active and graduate. Active members become graduate members at graduation; graduate members have no vote. Candidates become members when inducted at a special ceremony.

Section 3. To be eligible for selection to membership in this chapter, the candidate must have been in attendance for a period of one semester in this school. The selection for active members shall be held once a year.

Section 4. Candidates eligible for election to this chapter must be members of the junior or senior class and have a minimum cumulative grade point average of 3.4. This scholastic achievement shall remain fixed. Students who are eligible scholastically shall be notified and invited to complete a student portfolio for further consideration for selection.

Section 5. A NHS member who transfers from another school and brings a letter from the former principal to the new school adviser shall be automatically accepted as a member in the new school's chapter. Similarly, an active NHS member who transfers from Ames High School will be given a letter signed by the principal or adviser indicating the status of his/her membership. Transfer members must meet the new chapter's standards within one semester in order to retain membership.

Section 6. The description of the selection procedure shall be published on the school's website and be available to all students and parents of the school. The selection process shall be determined by the Faculty Council and shall be consistent with the rules and regulation of the NHS.

### **ARTICLE III: OFFICERS**

Section 1. The officers of this chapter, their duties, and the method of their election shall be available prior to elections.

Section 2. The officers shall be a president, vice-presidents, secretary, treasurer, and historian. In addition to the specific duties and responsibilities listed below, the officers shall assume other duties and responsibilities as required of their respective offices.

Section 3. It shall be the duty of the officers to attend executive board meetings.

Section 4. It shall be the duty of president to preside at all the meetings of this chapter, represent the chapter at public occasions, appoint necessary committees, serve as ex-officio member on all committees, and delegate responsibilities to members. The president shall also work with the executive board in making decisions which will best benefit the chapter members and delegate duties to the best of his/her ability.

Section 5. It shall be the duty of the vice –president to fill the chair of the president in his/her absence. In addition, the vice-president shall coordinate the activities of committees, all leadership projects, and group service projects, and collect a written report from each chair at the end of the project. The vice-president will also work with the president in assigning and accepting delegation of duties and see that these are carried out.

Section 6. It shall be the duty of the chapter secretary to keep accurate minutes of each meeting including a record of all business, to maintain all records on file, and to conduct correspondence. The chapter secretary shall also submit a report of old and new business at executive board meetings.

Section 7. It shall be the duty of the treasurer to account for all expenses and to handle the bank account.

Section 8. It shall be the duty of the historian to keep record of all NHS activities and events through the year in a scrapbook. It is also the historian's duty to inform members about chapter activities and inform the public about the chapter's events via newspaper, school paper, announcements, etc.

Section 9. The majority of votes cast shall be necessary to elect any officer of this chapter.

Section 10. Removal of officers for violations of established school regulations and/or not upholding the standards of the NHS can be done only be the chapter advisor. The executive committee determines the appointment of a vacant office.

#### **ARTICLE IV: EXECUTIVE COMMITTEE**

Section 1. The executive committee shall consist of the officers of the chapter and the adviser.

Section 2. The executive committee shall have general supervision of the meetings, affairs, and business of the chapter, make recommendations to the chapter, and determine and perform such other duties as are specified in the national bylaws. All actions and recommendations of the executive committee shall be subject to the review of the chapter membership.

Section 3. The executive committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.

#### **ARTICLE V: ACTIVITIES**

Section 1. Each chapter shall determine one or more service projects for each year. Each member must participate in individual service project(s) during the school year which reflects the member's talents and interests.

Section 2. All members shall regularly participate in these service projects and activities.

Section 3. The activities and projects shall have the following characteristics: fulfill a need within the school or community, have the support of the administration and the faculty, be appropriate and educationally defensible, and be well-planned, organized and executed.

Section 4. The chapter shall publicize its projects in a positive manner.

## **ARTICLE VI: MEETINGS**

Section 1. Meetings of the chapter shall be held twice a month.

Section 2. All meetings shall be open meetings and shall be held under the sponsorship of the advisor.

Section 3. All members shall be required to attend the scheduled meetings and activities. Attendance will be taken. After 4 unexcused absences the member shall receive a written warning from the chapter advisor.

## **ARTICLE VII: DUES**

Section 1. Annual dues for this chapter shall not exceed \$10.00. Dues go toward chapter expenses.

Section 2. Dues will be payable within 30 days of induction.

Section 3. Membership will not be denied due to member's inability to pay.

## **ARTICLE VIII: DISMISSAL**

Section 1. Any member who falls below the standards of scholarship, leadership, character, or service may be dismissed from the Ames High School Chapter of the National Honor Society. The member shall receive a written warning from the chapter advisor and given a reasonable amount of time to correct the deficiency, except in the case of flagrant violation of school rules or civil laws. In which case, a member does not necessarily have to be warned. A member will be allowed only one warning. Once a member is dismissed, he/she is never again eligible for membership in NHS.

Section 2. The member will receive written notification of the reason for possible dismissal from the advisor/Faculty Council. The member and advisor will discuss the written notification in a conference.

Section 3. Prior to dismissal, the member will be offered a hearing with the Faculty Council under the same rules for disciplinary appeals in the school district. The Faculty Council will then vote on whether or not to dismiss.

Section 4. A letter of dismissal will be sent to the principal, student, and parents if the student is dismissed.

## **ARTICLE IX: AMENDMENTS**

Section 1. The bylaws may be amended by a two-thirds vote of the chapter, provided that the proposed amendment has been approved by the chapter's executive committee and that notice to members has been in writing at least one month prior to the meeting at which it is voted upon.

Section 2. Bylaws and amendments must be consistent with the Constitution of the National Honor Society.